



Sue Brix, Board President
Susan Saephanh, Board Vice President
Kyle Jones, Board Trustee
Damaris Stevens, Board Trustee
Mike Stuart, Board Trustee

UNIVERSITY PREPARATORY SCHOOL
BOARD OF TRUSTEES SPECIAL MEETING
WEDNESDAY, JULY 30, 2025
SLC Board Room
5:30 pm – Call to Order
5:30 pm – Open Session

Mission and Vision: University Preparatory School is an educational community invested in developing confident, capable, and compassionate citizens; its mission to immerse all students "in rigorous academics and meaningful extra-curricular activities" is supported by a collaborative and close-knit community of staff, students and parents and is based upon educational research and professional experience. The faculty and staff work together to provide students with many opportunities to excel academically and develop their potential as educated leaders and citizens in the 21st century through a rich and varied extra-curricular program. This vision is supported by offering a seven period day to students from grades 6 through 12 so that they may pursue academic interests, such as studying multiple world languages or continue their development in the arts, including dance, drama, art, and music. The objective of this mission is to enable all students to become self-motivated, competent, and lifelong learners.

<p>CALL TO ORDER • OPEN SESSION 5:30 P.M.</p>

1. CALL TO ORDER (5:30 P.M.)

2. OPENING BUSINESS

2.1 Pledge of Allegiance

3. ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:

3.1 Public Employment

Title: Superintendent/Principal

4. RECONVENE IN OPEN SESSION

4.1 The Board will report on action taken in closed session

5. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. As a Rule of Conduct, no person shall orally initiate complaints against individual employees of University Preparatory School at a public meeting of the Board. Such complaints shall be presented to the Superintendent/Principal and/or Board in writing signed by the complainant.

Complaints, if presented to the Board directly, will be referred to the Superintendent/Principal for investigation. Citizens should contact the Superintendent/Principal for complaint procedures regarding employees.

6. APPROVAL OF AGENDA ITEMS/ORDER

7. ACTION/DISCUSSION ITEMS

7.1 ADMINISTRATION - ACTION/DISCUSSION

7.1.1 Course Based Independent Study (Discussion)

7.2 BUSINESS - ACTION/DISCUSSION

7.2.1 Request Approval of contract with Chrysalis Counseling (ACTION)

7.2.2 Request Approval of Bank Signatories (ACTION)

7.2.3 Request Approval of Prop 28 Annual Report (ACTION)

7.2.4 45 Day Budget Revision (ACTION)

7.2.5 Compensation Study (DISCUSSION/ACTION)

7.2.6 Compensation Proposal (DISCUSSION/ACTION)

7.3 HUMAN RESOURCES - ACTION/DISCUSSION

7.3.1 Request Approval of amended 2025-2026 Employee Handbook (ACTION)

8. SUGGESTED FUTURE AGENDA ITEMS

9. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

10. ADJOURNMENT

In compliance with the Americans with Disabilities Act, the University Preparatory School District will make available to any member of the public who has a disability, appropriate disability-related modifications or accommodations in order for that person to participate in the public meeting. Contact Keri Price, Executive Assistant, Office of the Superintendent, University Preparatory School District Office, 2200 Eureka Way, Redding, California, at (530) 245-2790 at least one (1) week prior to the scheduled meeting. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to University Preparatory School District public meetings.

All documents presented to the members of the Governing Board for consideration at this meeting are included in this agenda packet. Documents unavailable at the time of the printing of this agenda are available for public review in the District Office, 2200 Eureka Way, during regular business hours. The public is invited and encouraged to attend and participate in Board Meetings. Persons wishing to address the Board may do so during the Opportunity for Public Comment. Speakers are limited to three minutes each. By law, the Board is not allowed to take action on matters that are not on the agenda.